

# Teen Library Lock-In

Orange County Public Library

Friday, July 18 from 5:30 p.m. – 10:00 p.m.

137 W. Margaret Ln Hillsborough, NC 27278 (919) 245-2525

Teens in 6<sup>th</sup> – 12<sup>th</sup> grade welcome\*

\*Participants must have already completed 6<sup>th</sup> grade or above during the 2024-2025 school year

## Registrant Information, Parental Consent, Release and Waiver of Liability and Indemnity Agreement

Participant's name: \_\_\_\_\_ Grade just completed: \_\_\_\_\_

Name of Parent/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Parent phone number where you can be reached THAT NIGHT: \_\_\_\_\_

Alternate Emergency Contact Person: \_\_\_\_\_

Alternate Contact Person's Phone Number: \_\_\_\_\_

Please provide any additional information about the Minor that may be helpful (allergies, medications, medical conditions, etc.) \_\_\_\_\_

At the end of the event, my child will (please check one option):

☐ Sign themselves out/no adult pickup

☐ May be picked up by myself or one of the following adults listed below.

Please list the name(s) and phone number(s) of additional adults your child may be picked up by (ex: John Smith (919)-123-4567):

## INFORMATION

Participating teens must arrive on time. Teens must be in the building by 6:00 p.m. when the doors are locked, or they will not be admitted. No teens will be allowed outside the library during the program. All teens must be picked up by 10:00pm. Teens may only be signed out by one of the adults listed above, unless the guardian selects that a teen will be signing themselves out at the end of the event. Food, water, and soft drinks will be provided. Participants with dietary concerns should notify staff more than 48 hours prior to the event or bring their own meal. Parents/Guardians agree to be available at one of the phone numbers above on the night of the event.

## PICKUP

I agree to pick up my child(ren) between **10:00 - 10:15pm, Friday, July 18, 2025**, at the front entrance of the Orange County Public Library. I understand that the library's general phone number will not be answered during this time. If I need to call the library during the program, I must call 919-245-2532. I understand that if no listed adult is present at the end of the program to take my child/ward home, the Library's Safe Child Policy will be followed: Staff will make repeated attempts to reach the adults listed above for 15 minutes after the end time of the program, 10:00pm. If no adult is reached, local law enforcement will be contacted and will assume responsibility for the youth.

CONSENT AND LIABILITY WAIVER

I have read all the attached information and give my permission for the Minor to attend the Teen Library Lock-In at the Orange County Public Library on Friday, **July 18, 2025 from 5:30 p.m. – 10:00 p.m.** I assume all responsibility for injury to the Minor and for injury which the Minor may cause to others. I hereby release and forever discharge, agree to indemnify and hold harmless Orange County, its officers, agents, employees, and volunteers from any and all claims, damages, causes of action and judgments arising as a result of participation in or attendance at the event sponsored by the Orange County Public Library. The Orange County Public Library is not responsible for any damaged, lost, or stolen property.

IN CASE OF MEDICAL EMERGENCY

I give permission for the supervising adults at the Orange County Public Library event to contact 911 for medical assistance for my child(ren), and consent to medical treatment as deemed necessary by emergency medical personnel. I will be contacted immediately if any emergency arises.

Name of Parent/Guardian \_\_\_\_\_

Name of Minor \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

**REGISTRATION DEADLINE** is **Thursday, July 17, 2025.**

**Please register via our website, [orangecountylibrary.org](http://orangecountylibrary.org)**

**For questions about the event, contact Alexis Vreeland, Teen Librarian,  
at 919-245-2532 or [avreeland@orangecountync.gov](mailto:avreeland@orangecountync.gov)**

## Rules of Conduct for Teens

You will not be allowed to exit and re-enter the Library. Once you check in at the front door, you MUST remain in the library until the conclusion of the program, unless you are being picked up by a parent/guardian.

Inappropriate conduct includes but is not limited to:

- Threatening, offensive or abusive language and behavior
- Harassment of employees or other participants
- Misuse or defacement of library facility or materials
- Violating any state, federal or local law
- Violating terms of use for computers
- Not keeping hands to oneself

I agree to comply with the rules for the Library Lockdown. I agree to follow directions issued by library staff. I understand that Library employees are authorized to enforce these rules. I understand that the Library reserves the right to revoke or restrict event privileges of any user for conduct contrary to these rules.

Printed name of participant: \_\_\_\_\_

Signature of participant: \_\_\_\_\_

Parent/Guardian Name & Contact Number: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

\_\_\_\_\_

**PLEASE KEEP THIS BOTTOM PORTION FOR YOUR RECORDS**

**CONTACT STAFF:** Alexis Vreeland, Teen Librarian

**CONTACT phone number during event: 919-245-2532**

**EVENT LOCATION:** Orange County Public Library, 137 W. Margaret Ln.

**I agree to pick up my child between 10:00 - 10:15 p.m., Friday, 7/18/25 at the front entrance of the Orange County Public Library.**

